



SRI VENKATESA PERUMAL COLLEGE OF ENGINEERING & TECHNOLOGY

| AUTONOMOUS | ACCREDITED BY NAAC |

RVS Nagar, K.N Road, Puttur, Chittoor dist. AP. | www.svpcet.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the 24th Meeting on 24-03-2023

Chaired by	Honourable Principal
Venue	Principal Chamber
Date	24-03-2023
Time	10.00 AM

1. The Action taken report of previous meeting minutes.
2. Review of feedback on curriculum by various stake holders
3. Application for accreditation of NBA
4. Teaching — learning and Evaluation
5. Research, Innovation and Extension
6. Infrastructure and Learning Resources
7. Student Support and Progress

Items of 24th Meet for the academic year-2022-23:

Item 1:

The IQAC Coordinator welcome the members and appraised on the activities envisaged since its previous meeting. The chairperson requested the members to approve minutes of its previous meeting. The following activities were taken up.

- **IIQA of NAAC**

It was discussed about the approval to upload the IIQA file for NAAC.

- **To increase the intake in the emerging area of Artificial Intelligence & Machine Learning in B.Tech Computer Science Engineering.**

The measures of accomplishment were discussed to increase the intake in the Emerging area of Artificial Intelligence & Machine Learning under the Department of Computer Science Engineering in B.Tech.

- **To increase the intake in MBA&MCA**

The measures of accomplishment were discussed to increase the intake in MBA&MCA

- **To decrease the intake in B.Tech (Civil&Mechanical Engineering)**

It was discussed and reviewed the determination of actions to decrease the intake in B.Tech (Civil&Mechanical Engineering)



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Item 2: Curricular Aspects

(a) Academic planning as per the University and Institutional guidelines for the Academic Year 2022-23

- All the committee conveners are instructed to keep the event reports with all necessary proofs such as photos, news clippings etc. in addition to the circulars.
- It is resolved to carry out all academic activities in strict adherence to the university academic calendar and guidelines.
- Admissions Demand ratio was discussed and as it is resolved to strengthen the promotional activities through Admission cell.

(b) Feedback System and Action Taken Reports on Feed back collected.

Item 3: Prepare for NBA Application

It was discussed and got approval to upload the pre-qualifier files for the Accreditation of National Board of Accreditation (NBA) by the qualified departments in the Institution.

Item 4: Teaching — learning and Evaluation

(a) Review on Teaching Learning Practices

The teaching & learning and the technical support were resolved.

(b) Review on MOOCs / Bridge Courses for students and staff

It was discussed to motivate students and staff to contribute their time in learning through MOOC:s or Bridge Courses.

(c) Students mentoring

It is resolved to continue student mentoring system for 2022-23 academic year and resolved to closely monitor the student's progress through mentors.

(d) Previous Semester and previous Academic year Results review

Item 5: Research, Innovation and Extension

The previous year research work and ongoing projects were discussed and appreciated for their efforts for innovative practices

Item 6: Infrastructure and Learning Resources

(a) E-Library

Library activities are reviewed and resolved to equip the E- library with new requirements as per the updated curriculum.



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(b) Discussed about the measures for Social distancing and Safety Measures being implemented in campus.

In committee discussed at length about the measures to be taken to prevent the spread of infections in the College. Principal was asked to continue all the measures taken to maintain proper social distancing inside the campus.

Item 7: Student Support and Progress

Student support and progress activities carried out during 2022-23 academic year were reviewed and instructed to continue all the programs in 2023-24 academic year also.


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